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## Homes for Good is searching for a Housing Inspector to join our team!

**HOUSING INSPECTOR**  
**Posting # 03.23.2026**  
**Salary - \$24.11 to \$32.33 per hour (\$50,148.80 to \$67,246.40 per year)**

### WHO WE ARE

Homes for Good Housing Agency is the Public Housing Authority (PHA) for Lane County, Oregon. Our primary work is to help low-income community members with the logistics of affordable housing. At a higher level, we are neighbors united to get every Lane County resident who needs help into a home.

Our programs provide housing and rental assistance to over 5,000 families in Lane County through voucher-based subsidies and Agency-owned public, multi-family and affordable housing communities.

In addition to rental assistance, our team provides resources to program participants and residents including but not limited to general resident support, Permanent Supportive Housing (PSH) programming, Weatherization assistance and HUD's [Family Self-Sufficiency Program](#).

Homes for Good is an equal opportunity employer, committed to Diversity, Equity & Inclusion throughout our organization and within our hiring and promotional practices. We endeavor to hire a workforce that is representative of the communities we serve, with an understanding that a diverse and inclusive staff will strengthen our Agency. All applicants will receive consideration for employment without regard to race, color, religion, age, sex, sexual orientation, gender identity or national origin.

### OUR RENT ASSISTANCE DIVISION TEAM

Homes for Good's Rent Assistance team works at the heart of our mission, supporting individuals and families who are low-income, experiencing homelessness, or living with disabilities through housing assistance programs. The team partners with participants, landlords, and community organizations to make sure people can move into housing, stay housed, and navigate challenges when they arise.

We believe housing is a human right, and we approach this work with care, professionalism, and a focus on expanding access and opportunity for the people we serve.

### WHAT YOU WILL DO FOR OUR TEAM

As a key role in our Rent Assistance Division, the Housing Inspector performs unit inspections, documenting conditions and ensuring that units are in decent, safe and sanitary condition that complies with HUD's Housing Quality Standards (HQS).

### DUTIES:

*These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

- Perform initial, annual, and special unit inspections for Section 8 Housing Voucher and community partner program units within program and Agency timelines.
- Document condition of inspected units.
- Ensure decent, safe and sanitary conditions of inspected units.
- Advise property owners/property managers and participants of unit maintenance needs that were identified from inspections.
- Conduct follow-up inspections of completed work and repairs.
- Explain lease agreement provisions and contractual obligations, along with explaining HQS requirements.
- Ensure that necessary documents are completed and signed.
- Answer questions from participants, owners, and the public.
- Process forms and documents.
- Coordinate activities with previous and current owners/property managers.
- Serve as liaison between program participant (and/or the participant's advocate) and the Agency; explain and clarify procedures, policies, rules and regulations and services and providing information on community resources.
- Serve as liaison between owners/property managers and the Agency explain and clarify procedures, policies, rules, and regulations.
- Maintain appropriate records and files.
- Meet ongoing timelines for processing various program requirements.
- Coordinate information with other staff members regarding participant and owner/property manager issues
- Maintain file narrations using appropriate Agency software.
- Utilize inspection software to input data.
- Monitor owner compliance with HUD regulations and Agency policy.
- Coordinates support staff in assigned areas.
- Utilize utility allowance tables; calculate special utility allowances as required.
- Participate in the investigations of allegations or indications of fraud and noncompliance; prepare necessary documentation; appear and testify at informal hearings; monitor participant compliance to requirements set by the Hearings Officer.
- Document the reasonableness of each contract rent based on the community rental market.
- Apply the Fair Market Rents limitations.
- Perform related duties and responsibilities as assigned.

## **WHAT WE ARE LOOKING FOR**

We are interested in finding the best candidate for the job, and that candidate may be one who comes from a less traditional background. If you meet key qualifications for the job, and believe you would be the best fit, we would encourage you to apply.

Please use your cover letter to explain how you will accomplish parts of the job for which you have less experience. If you are unsure whether you meet the qualifications of this position, please feel free to contact us at [hr@homesforgood.org](mailto:hr@homesforgood.org).

## **EXPERIENCE & TRAINING GUIDELINES:**

Any combination of experience and training that would provide the knowledge, skills and abilities to perform the job is sufficient. Typical combinations of training and experience would be:

## **IDEAL QUALIFICATIONS**

- Knowledge in the safety and health standards relating to Housing Quality Standards.

- Knowledge in the procedures, techniques, and guidelines used in compliance with HUD's Housing Quality Standards.
- Knowledge of the principles of business letter writing and report preparation.
- Knowledge in the operations, services and activities of the Rent Assistance programs.
- Certified in Housing Quality Standards (HQS)
- Specialized training in housing inspections, energy audits, or a related field.
- Work well and multi-task working in a fast-paced professional team environment.
- Interact professionally with the public/clients.
- Track, file and process appropriate materials with a high degree of accuracy.
- Be able to effectively use information technology resources including personal computer and software applications.
- Use Microsoft Excel at basic skill level.
- Use Microsoft Word at intermediate to advanced skill level.
- Be able to work independently and effectively cooperate and coordinate with team members and other Agency staff.
- Bilingual in English and Spanish preferred but not required.
- Perform data entry with a high level of accuracy.
- Have a focused mission with a desire to support the critical work of housing those in need.
- Communicate with others both verbal and written.

### **EXPERIENCE:**

The successful candidate will likely have 2 years' experience in Administrative, Clerical or Customer Service experience, such as front desk reception where you were required to answer multi-line phones and coordinate incoming customer traffic.

Experience working with Public Housing Authorities, Nonprofits or Social Services preferred.

### **TRAINING:**

The successful candidate will likely have a high school diploma or equivalent.

### **SUBSTITUTION:**

Any combination of experience and education on a year for year basis up to a maximum of four years of responsible accounting and/or administrative experience may be substituted for the education required provided that the knowledge, skills, and abilities to perform the work has been demonstrated.

### **LICENSE OR CERTIFICATE:**

Possession of, or ability to obtain, a valid State of Oregon vehicle driver's license, and be insurable at standard rates, is required for this position.

### **WHAT'S IN IT FOR YOU?**

**COMPENSATION:** The pay range for this position is **\$24.11 to \$32.33 per hour (\$50,148.80 to \$67,246.40 per year)** with a generous benefits package which includes paid health, dental and vision insurance for you and your family after one month of employment, along with life insurance and a 12% contribution of your monthly salary into a retirement account after 6 months of employment.

Homes for Good offers a family friendly environment with flexible scheduling options, generous paid time off (PTO) program starting at 17.33 hours per month and paid family leave.

**BILINGUAL DIFFERENTIAL:**

This position is eligible for a bilingual differential of 5.7% if the candidate is fluent in professional English and Spanish, upon passing a written and oral proficiency exam. The rates of pay have been adjusted to reflect this differential.

**WE'RE THRILLED THAT YOU ARE CONSIDERING APPLYING FOR THIS POSITION!**

**PLEASE READ THE DETAILS BELOW FOR INSTRUCTIONS ON HOW TO APPLY FOR THE ROLE**

**APPLICATION PROCEDURE:**

[Click here](#) to complete an online application.

Applications will be reviewed for relevant experience, education, and training.

The best-qualified applicants may be invited to complete further testing, which may consist of any combination of written, oral, performance exercises and/or skills testing. Responses to supplemental questions are required if applicable.

**POSTING DATE: Monday, March 23, 2026**

**CLOSING DATE: Monday, April 6, 2026**

This position is represented by AFSCME Local 3267.

***Note:*** This is an equal opportunity employer and complies with State and Federal laws and regulations relating to the 1973 Rehabilitation Act, Section 504, and the 1990 Americans with Disabilities Act (ADA) and the 2009 Americans with Disabilities Act Amendment (ADAA). Homes for Good does not discriminate on the basis of disability status in the admission or access to its federally assisted programs or activities. Entrance Requirements: Homes for Good will establish or revise the entrance requirements of this position in order to provide a reasonable accommodation for a disability if doing so does not impose an undue hardship on the operation of the program. A reasonable accommodation may include, depending on the nature of the job duties, waiving the requirements for a physical examination and/or the requirement to possess or obtain a driver's license. It shall be the policy of Homes for Good to assist and encourage the employment of persons with disabilities who are able and qualified to perform the work for which they have made application.

***Disclaimer:*** The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this job. This position specification is not an employment agreement or contract. Homes for Good has the exclusive right to alter this position specification at any time, without notice. This position specification is not an employment agreement or contract. Homes for Good has the exclusive right to alter this position specification at any time, without notice.